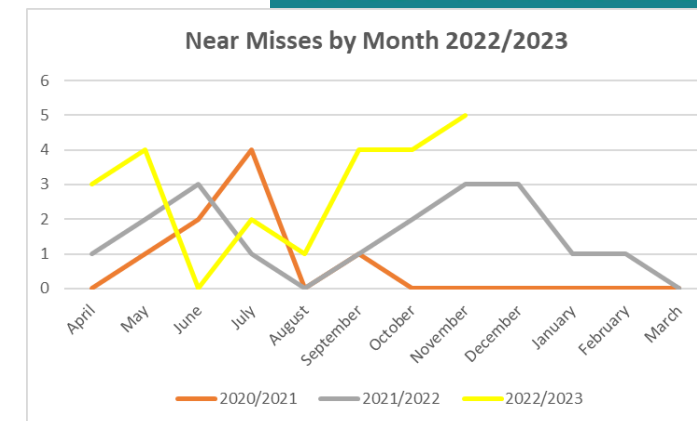
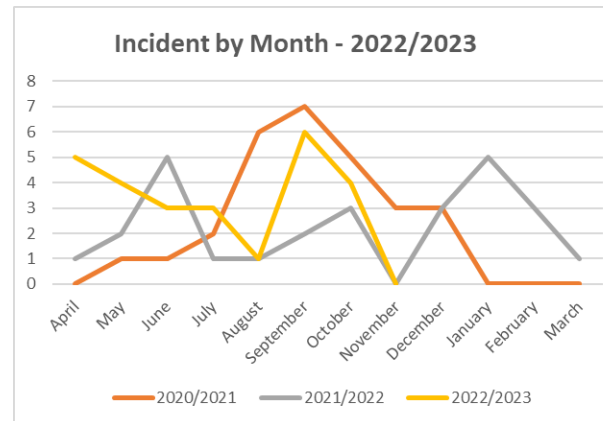
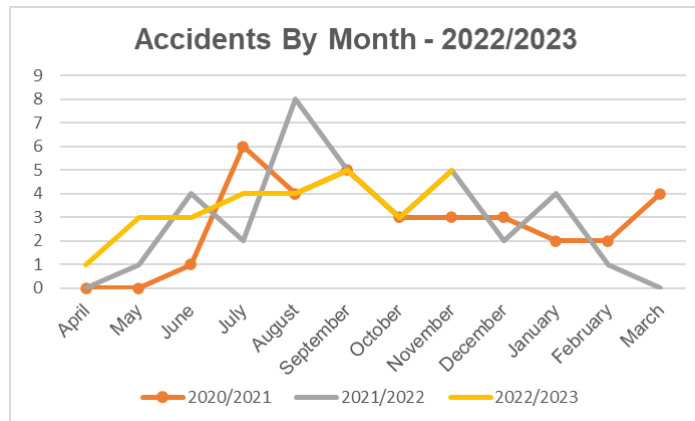


Health & Safety progress update

Appendix A

(for Audit & Governance committee report December 2022)

Annex A - H & S Performance



General Observations

- Stats for Year to date – Accidents:- 28, Incidents:- 26, Near Misses:- 19.
- Accidents – The most common cause remains Slips, Trips and Falls at the same level with 9 so far this year (5 Members of Public and 4 Employees)
- Incidents – Incident frequency has dropped markedly over the last 3 months, with zero reported in November.
- Near Miss reporting has increased significantly since August. Ease of reporting these events is proving to be key obtaining accurate data.
- SANs – Main Reasons for Issue - failed risk assessments/risk assessment not present, failure to report incidents, Contractors are the main recipient of SANs.
- Lone Worker risk assessment questionnaire sent to all managers to assess risks teams encounter- 29 staff identified as 'High Risk'
- Contractor Management – Greater communication with procurement and engaging managers to assist with vetting and management.
- 2 RIDDORS since September – 1 for 7+ day absence for back injury and one for asbestos release by a contractor working on a void property (Prohibition Notice issued).

Actions

- Regular un-announced audits of both staff and contractors continue.
- Access to risk assessment/SSOW – employee declarations (strengthen ownership)- Digital solution being implemented for sharing and reviewing (H&S Software).
- H&S Software is showing improved ease and accuracy of reporting events such as Accident, Incident and Near Miss. Actions are now able to immediately be allocated to managers/stakeholders.
- Contractor Management module of software will allow swift and accurate induction, allocation of work permits and monitoring of contractors. This module is due to be launched in January.
- Links between H&S and HR are being galvanised to synchronise workstreams and allow better data sharing re. OH concerns and completion of ERAs.
- Audit of processes of the contractor involved in the RIDDOR to be carried out by end January 2023 by SWT H&S Team as part of the conditions of removal of the Notice.